

Terms of Reference

**OECD Global Partnership and Policies Division of the Development Co-operation
Directorate / Conflict, Fragility and Resilience Team (CFR)**

International Dialogue on Peacebuilding and Statebuilding

Date: 20.11.2015

Job Title:

Intern (International Dialogue on Peacebuilding and Statebuilding Team), OECD, Paris

Overall Purpose:

The intern will support the International Dialogue Peacebuilding and Statebuilding Team within the Global Partnership and Policies Division of the Development Co-operation Directorate (DCD). The team aims to achieve impact through improved development practice in fragile and conflict affected states, working closely with stakeholders of the International Dialogue and establishing relationships with the private sector and non-traditional development partners.

Background

The International Dialogue on Peacebuilding and Statebuilding brings together OECD-DAC donors of the International Network on Conflict and Fragility ([INCAF](#)), fragile states governments ([g7+ group](#)) and [civil society organisations](#). Recognising that fragile and conflict affected states stood little chance of progress on the Millennium Development Goals, the International Dialogue was created in 2008 to build a consensus about how to promote effective transitions out of fragility and conflict.

The result was the New Deal for Engagement in Fragile States. Endorsed by g7+ governments, INCAF donors, international organisations and civil society at the 4th High Level Forum in Busan, Korea in 2011, the New Deal has become an international standard for best practice, which has relevance for all countries facing fragility, conflict and violence.

Based on the premise that transitions out of fragility will only be successful if country leadership, country ownership and inclusive partnerships are taken as the starting point, it emphasizes support to re-building institutions as the foundation for legitimacy and stability, and the need to measure progress within a framework of mutual accountability between all stakeholders. The simultaneous investment by all actors in five Peacebuilding and Statebuilding Goals (PSGs) as a means of addressing the root causes of conflict and fragility is also vital.

The world in which the International Dialogue operates today has changed dramatically since 2008 when it was born, and since 2011 when the New Deal was launched and endorsed by over 40 countries and organisations. Today, the Agenda 2030 framework, in particular Sustainable Development Goal 16, reflects a global recognition that peaceful and inclusive societies are key to sustainable development the world over, in particular in fragile contexts.

At the International Dialogue Steering Group Meeting, on 4 November 2016, members discussed the need for the International Dialogue to respond to the changing global landscape, in order to enhance its relevance, recognition, advocacy role and results on the ground in contexts affected by conflict and fragility.

Main Responsibilities:

The intern at the International Dialogue secretariat is expected to contribute to the team's different workstreams:

Support to general work priorities:

- **Support the organisation of events.** This includes preparing agendas and room documents, supporting logistics, identifying and preparing speaking points for speakers in preparation to the events, preparing PowerPoint presentations and supporting the effective delivery of activities during events (for example, taking minutes). The two events concerned in the period of the internship will be the International Dialogue Steering Group in February 2016 and the Global meeting in April 2016.
- **Support Head of Secretariat in facilitation of the 'Temporary Working Group', set up to develop strategic plan on the future of the International Dialogue.** This includes coordinating phone calls, taking notes and circulating and following up on main conclusions.
- **Support outreach/engagement with non members:** This includes conceptualisation of relevance of the New Deal framework in other regions, and for other actors such as regional institutions and non traditional development actors.

Support to Private Sector Work:

- **Support International Dialogue Work Stream on engagement with the private sector** as requested. This might include following up work on International Standards for Responsible Business Conduct in Fragile and Conflict Affected States, coordinate International Dialogue input to ongoing OECD initiatives, communicating about our work to members.

S/he will work under the supervision of the Head of IDPS Secretariat, and in close collaboration with the other members of the International Dialogue Secretariat team.

Qualifications and requirements for the intern:

- Full time student, in the area of international relations, development/security studies or any other discipline related to the International Dialogue team;
- Demonstrated knowledge on conflict and fragility issues, preferably with experience working with interlocutors from those contexts;
- International experience in research and/or implementation of development projects through studies, internships or professional activities would be an asset;
- Knowledge about post-conflict situations and challenges, particularly in Africa;
- Excellent writing skills and an excellent command of written and spoken English; editing experience desirable. Good knowledge of French is highly desirable.
- Sensitivity to political processes and different cultural backgrounds of members is crucially important;
- Flexible, able to get on work well even with limited supervision and in stressful situations;
- Strong organisational and communication skills.

An internship in the Organisation shall be open to a person who is enrolled as a student in an educational or research institution recognised as such by the Organisation. It may also be open to a person who is in receipt of a grant or fellowship, provided that this person and the institution providing the grant or the fellowship meet all the conditions respectively applicable to them under this Policy.

Internship duration:

The duration of the internship is for a period up to six months, on a full-time basis (starting date: as soon as possible). **Please indicate clearly your availability in your cover letter.**

Please send your cover letter and CV to Ariane Rota (ariane.rota@oecd.org) by **December 7, 2015 cob.** Interviews will take place in person or via skype in the week of 14 December 2015.